Memorandum

To: Vemelle Lakatani, Registrar
From: Max L. Checketts, Vice President for Academics
Date: April 28, 2009
Subject: Curriculum Proposals

The following proposals were approved by the Academic Council:

- 09-05 SOCW461 Social Work Practice with Asians & Pacific Islanders (John Reeves)
- 09-09 IDD302 Title and Description Change (Peter Chan)
- 09-10 IDD347 Title and Description Change (Peter Chan)
- 09-11 IDD447 Title and Description Change (Peter Chan)
- 09-14 Accounting Major Curriculum (Glade Tew)
- 09-15 Business Management Department Curriculum (Helena Hannonen)
- 09-16 BUSM365 (Erin Frederick)
- 09-17 BUSM375 (Erin Frederick)
- 09-18 BUSM410 (Erin Frederick)
- 09-19 BUS432 (Erin Frederick)
- 09-20 BUS304 (Lenard Huff)
- 09-21 BUS421 (Lenard Huff)
- 09-22 BUS422 (Lenard Huff)
- 09-23 BUS431 (Lenard Huff)
- 09-24 BUS361 (Cary Countryman)
- 09-25 BUS371 (Cary Countryman)
- 09-26 BUS381 (Cary Countryman)
- 09-27 BUS400 (Helena Hannonen)
- 09-28 BUS427 (Helena Hannonen)
- 09-29 BUS457 (Helena Hannonen)
- 09-30 BUS467 (Helena Hannonen)

MLC:ill
Cc: John Bailey, Dean, College of Human Development
    Clayton Hubner, Dean, College of Business, Computing & Government
    Chad Compton, Associate Academic Vice President for Instruction
    Sharlene Furuto, Associate Dean, College of Human Development
    Don Colton, Associate Dean, College of Business, Computing & Government
    Doug Bates, Chair, Curriculum Committee
BYU Hawai'i Curriculum Proposal
Section 3

Approvals

Name of Proposal: SOCW 461 SOCIAL WORK PRACTICE WITH ASIANS AND PACIFIC ISLANDERS

Submitted by: (Type) JOHN REEVES
Date: FEBRUARY 10, 2009

<table>
<thead>
<tr>
<th>Procedure</th>
<th>Date</th>
<th>Recommendation/Signature</th>
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</thead>
<tbody>
<tr>
<td>1. Approved by faculty in the department. (signed by Department Chair)</td>
<td></td>
<td>Signature: John Reeves</td>
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<tr>
<td>2. Approved by College or School (signed by all affected Deans)</td>
<td></td>
<td>Signature: John Bailey</td>
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<tr>
<td>3. Reviewed by LAS when the proposal is for a new course (course outline attached), new program, or when additional resources are requested.</td>
<td></td>
<td>Signature: Douglas Bates</td>
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<td>4. Approved by General Education and Honors Committee (when appropriate) (signed by the GEH Committee Chair)</td>
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<td>Signature: Beth Haynes</td>
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<td>5. Approved by CC (signed by CC chair)</td>
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<td>Signature: Douglas Bates</td>
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<tr>
<td>6. Approved by APC (signed by Academic Vice President)</td>
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<td>Signature: Max Checketts</td>
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<tr>
<td>7. For new programs--Approved by the President's Council (signed by the President)</td>
<td></td>
<td>Signature: Steven Wheelwright</td>
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</tbody>
</table>
Catalog Detail (for each affected course)

Requested Effective Date (MMM DD YY): Fall semester 2009

NATURE OF THE CHANGE: Put an X before the appropriate selections below.

[XX ] New Course (attach course outline)  [ ] New Course Number (specify old number below)  [ ] Grading to/from P/NP
[ ] New Course Title  [ ] Credit Hours  [ ] Prerequisite
[ ] New Course Description  [ ] Class Fees  [ ] Other - specify

Department: SOCIAL WORK  Course Number: SOCW 461

Credit Hours: 4 ( 3 Lecture + 1 Lab)

Full Course Title: (for the catalog) SOCIAL WORK PRACTICE WITH ASIANS AND PACIFIC ISLANDERS

Abbreviated Course Title: (for transcripts, maximum of 16 characters) SW PRAC WITH API

New Course Description: (for the catalog, maximum of 25 Words)

Students learn indigenous generalist social work practice with Asian and Pacific Islander groups by examining cultural values, worldviews, and practice models in culturally competent context.

And then?

Semester(s) Offered: Fall _  Winter _  Spring _  Summer _  First XX
Years Offered: Every Year XX  Even Years _  Odd Years _
Class Size: Optimum 15  Minimum 5  Maximum 20

If this is a new course number, what was the old number, and should the old and new courses be treated as identical for purposes of retakes and graduation requirements? NA

Note: New courses should be given course numbers that have not been used for three years. This rule also applies to the renumbering of courses. SOCW 461 HAS NOT BEEN USED FOR THREE YEARS.
Attach copies of each of the related web pages from the on-line catalog and indicate where changes should be made.

Attached p. 7 is from Social Work Department:
http://apps.byuh.edu/catalog/Current/Academic_Departments_%26_Programs/Directory/Social_Work.php
#BSW

Attached p. 1 from Social Work Course Listings:
http://apps.byuh.edu/catalog/Current/Academic_Departments_%26_Programs/Course_Listing/Social_Work.php
University Registrar's office for acceptance at our university. Social work major courses taken from CSWE-accredited programs are evaluated by the Social Work Department Chairperson for equivalency. Social work major courses taken from non-accredited BSW programs do not count towards the social work major here.

**LIFE EXPERIENCES OR PREVIOUS WORK EXPERIENCES**
While life experiences or previous work experiences may enhance learning social work knowledge and skills, social work course credit is not granted for these experiences.

**MAJOR REQUIREMENTS**

**BACHELOR OF SOCIAL WORK DEGREE (48 HOURS)**
Students who have completed the prerequisites are required to take 48 semester hours within the following areas. No social work course credit is granted for D+ or lower grades, life experience, or previous work experience.

**CORE REQUIREMENTS**

**HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT (6 HOURS)**
- SOCW 357 Human Behavior in the Social Environment I (3)
- SOCW 359 Human Behavior in the Social Environment II (3)

**SOCIAL WORK PRACTICE (14 HOURS)**
- SOCW 362 Social Work Practice with Individuals (4)
- SOCW 364 Social Work Practice with Families and Groups (4)
- SOCW 462 Social Work Practice with Organizations and Communities (4)
- SOCW 461 Social Work Practice with Asians and Pacific Islanders (4)

**SOCIAL WELFARE POLICY AND INSTITUTIONS (6 HOURS)**
- SOCW 366 Social Welfare Policy (3)
- SOCW 368 Social Welfare in Asia and the Pacific (3)

**SOCIAL WORK RESEARCH (4 HOURS)**
- SOCW 486 Social Research Methods and Applied Statistics (4)

**FIELD EDUCATION (12 HOURS)**
Field Practicum is reserved for seniors majoring in social work. Students are required to enroll for a total of 12 hours in 491R.
- The field practicum during the Fall, Winter, and Spring by enrolling in:
  - SOCW 491R Field Practicum (8 hours)
  - SOCW 491L Field Seminar (3 hours)
SOCIAL WORK (SOCW)

160. Social Welfare (3) (F, W, Sp) Introduction to the nature of social work and evolution of social welfare. Generalist practice approach is applied to various client systems, including oppressed and disenfranchised populations.

357. Human Behavior in the Social Environment I (3) (F) Provides a multidimensional view of human development from conception through adolescence utilizing a systems approach to infuse biological, psychological, social, spiritual, and developmental frameworks that organize human behavior.

359. Human Behavior in the Social Environment II (3) (W) Provides a multidimensional view of human development from from young adulthood through the end of life utilizing a systems approach to infuse biological, psychological, social, spiritual, and developmental frameworks that organize human behavior. (Prerequisite: SOCW 357.)

362. Social Work Practice With Individuals (4) (F, W) Introduction to generalist practice with emphasis on working with individuals. Focuses on knowledge, skills, and values relevant to micro social work practice. Skills lab included. (Prerequisite or Corequisite: SOCW 357.)

364. Social Work Practice With Families and Groups (4) (F, W) Introduction to generalist practice with emphasis on working with groups and families. Focuses on knowledge, skills, and values relevant to social work practice with individuals. Skills lab included. Continuation of generalist practice with families and groups. Focuses on knowledge, skills, ethics, and values relevant to mezzo social work practice. Skills lab included. (Prerequisite: SOCW 362.)

366. Social Welfare Policy (3) (W) Students acquire knowledge of the history and role of the social work profession, the U.S. Students develop critical analysis skills.

461. Students learn Indigenous generalist social work practice with Asian and Pacific Islander groups by examining cultural values, worldviews, and practice models in culturally competent context.

462. Social Work Practice with Organizations and Communities (4) (F, W, Sp) Generalist practice with emphasis on working with organizations and communities. Focuses on knowledge, skills, and values relevant to macro social work practice. Skills lab included. (Prerequisite or Corequisite: SOCW 364.)

463. Social Services with Children (3) (Variable) Acquaint students with the role of the generalist social work practitioner in child welfare, public and not-for-profit programs that provide services to children, and social problems that impact children.

465. Social Services for Women (3) (Variable) Acquaint students with issues confronting women on the micro, mezzo, and macro levels and programs/services available. Emphasizes how issues and programs affecting women impact various population sizes.

http://apps.byuh.edu/catalog/Current/Academic_Departments__Programs/Course_Listing/Social_Work.php 2/10/2009
Social Work 461 Course Outline

General
Course requirements, class policies
How other courses are relevant to this elective
Healy and various forms of interdependence

Introduction to select Pacific Island states: Hawaii and Tonga
Videos re broad overview, culture, customs, values, language, family dynamics
Hawaii: social issues: substance abuse, homelessness, domestic violence
Hawaii: government human service organizations and NGOs
Hawaii: Leilani Auna re traditional methods for addressing social problems
Hawaii: Other traditional methods for addressing social problems and best practices in micro intervention
Hawaii: best practices in micro, mezzo, and macro intervention

Tonga: social issues: substance abuse, homelessness, domestic violence
Tonga: government human service organizations and NGOs
Tonga: Mele Ongoongotau re traditional methods for addressing social problems
Tonga: Other traditional methods for addressing social problems and best practices in micro intervention
Tonga: John Reeves: best practices in micro, mezzo, and macro intervention
Pacific Island Country: Presentation of a student in class from a Pacific Island country

Cambodia: broad overview, culture, customs, values, language, family dynamics
Cambodia: guest or video
Cambodia: social issues
Cambodia: government human service organizations and NGOs
Cambodia: guest lecturer re traditional methods for addressing social problems
Cambodia: best practices in micro, mezzo and macro intervention
API Country: Presentation of a student in class from an API country

Hong Kong: broad overview, culture, customs, values, language, family dynamics
Hong Kong: guest or video
Hong Kong: social issues
Hong Kong: government human service organizations and NGOs
Hong Kong: guest lecturer re traditional methods for addressing social problems
Hong Kong: best practices in micro, mezzo, and macro intervention

Powerpoint presentations due electronically and presented in class.
Reflection of international social work and more specifically in Asia and the Pacific.
Final exam chapters 8-15, lectures, readings, guest speakers, videos, etc.
BYU Hawai‘i Curriculum Proposal
Section 1

Proposal Description (Balance Sheet)

Provide statement which describes the nature of this proposal, the before and after effects of this proposal, including the affected program outline, the credit totals for the program and the individual courses, as well as the prerequisites and courses from other departments which may be affected by this proposal.

New course proposals must have a course outline attached.

This statement should also discuss:

- Rationale for this change based upon evidence gathered within the department or school/college including annual assessment plans, self-study, department review, outcomes matrix, multi-year plan or other pertinent assessment documents.

- The ongoing significant curriculum or program changes which could develop in the next five years when this proposal is implemented.

- The specific assessment data or evidence that was used through the annual assessment plan or program review that supports this proposal.

This course proposal adds a second, key required social work course that again identifies the uniqueness of our accredited social work program over the other 465 accredited BSW programs in the U.S. Our program, which was accredited in 1976, was the first baccalaureate social work program in Hawaii to be accredited by the Council on Social Work Education (CSWE), the only national accrediting body for BSW and MSW programs.

About half the graduates of our program are from Asian Rim and Pacific Island states. This course is directly relevant to practicing social work in our target areas and with our target population. Adding this course to our first signature class, Social Work 368 Social Welfare Policy in Asia and the Pacific, strengthens the uniqueness of our program. There is no other program with these two required courses on both the Masters and Bachelors levels in Social Work.

When the CSWE site visitors were on our campus two years ago, they were intrigued and pleased with our Social Work 368 policy class and with our intention to require this Social Work 461 practice class. We lead the nation in requiring these two “globalization”-oriented courses on the BSW level, and perhaps even on the MSW level.

This four credit hour class brings the total required credit hours for a BSW to 50. No other department is affected by the addition of this course, and we do not need any additional print, non-print, and faculty resources.

This course fits in perfectly with our university assessment goals and outcomes, department goals and objectives and outcomes (see goal 13 in particular in the University catalog), and our multi-year plan and, as indicated earlier, with the national social work accrediting body the CSWE.
BYU Hawai‘i Curriculum Proposal

INSTRUCTIONS

This proposal form is to be used for all curriculum program changes, and all sections must be completed.

1. Follow the instructions in each section, inserting all requested information clearly and concisely.

2. Save this file using your proposal name as the filename.

3. After completing this proposal form, print out the Approvals Page (page 3) and obtain the approval signatures of the Department Chair, the Dean, and if necessary, Doug Bates of the Library. (Remember to obtain the signatures of department chairs and Deans affected by this proposal.)

4. Route the printed and signed Approvals Page and the complete electronic file (PDF) to the Academic Vice President’s secretary. Your proposal will then be routed through the Curriculum Committee (CC), the Academic Planning Council (APC), and if necessary, the President’s Council.

5. When the proposal has been reviewed and the signatures page has been signed off by all parties, the Academic Vice President’s secretary will send to you and all signatories a written confirmation.