Proposal Number 09-35 (Office use)

BYU Hawai‘i Curriculum Proposal

SECTION 3

Approvals

Name of Proposal: **TESOL Certificate**

Submitted by: **Mark O. James**  Signature: [Signature]

Date: **May 30, 2009**

<table>
<thead>
<tr>
<th>Procedure</th>
<th>Date</th>
<th>Recommendation/Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Approved by faculty in the department. (signed by Department Chair)</td>
<td>6/2/09</td>
<td>[Signature]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Type name: Mark O. James</td>
</tr>
<tr>
<td>2. Approved by College or School (signed by all affected Deans)</td>
<td></td>
<td>[Signature]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Type name:</td>
</tr>
<tr>
<td>3. Reviewed by LAS when the proposal is for a new course (course outline</td>
<td></td>
<td>[Signature]</td>
</tr>
<tr>
<td>attached), new program, or when additional resources are requested.</td>
<td></td>
<td>Type name: Douglas Bates</td>
</tr>
<tr>
<td>4. Approved by General Education and Honors Committee (when appropriate)</td>
<td></td>
<td>[Signature]</td>
</tr>
<tr>
<td>(signed by the GEH Committee Chair)</td>
<td></td>
<td>Type name: Beth Haynes</td>
</tr>
<tr>
<td>5. Approved by CC (signed by CC chair)</td>
<td></td>
<td>[Signature]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Type name: Douglas Bates</td>
</tr>
<tr>
<td>6. Approved by APC (signed by Academic Vice President)</td>
<td></td>
<td>[Signature]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Type name: Max Checketts</td>
</tr>
<tr>
<td>7. For new programs—Approved by the President's Council (signed by the</td>
<td></td>
<td>[Signature]</td>
</tr>
<tr>
<td>President)</td>
<td></td>
<td>Type name: Steven Wheelwright</td>
</tr>
</tbody>
</table>
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INSTRUCTIONS

This proposal form is to be used for all curriculum program changes, and all sections must be completed.

1. Follow the instructions in each section, inserting all requested information clearly and concisely.

2. Save this file using your proposal name as the filename.

3. After completing this proposal form, print out the Approvals Page (page 4) and obtain the approval signatures of the Department Chair, the Dean, and if necessary, Doug Bates of the Library. (Remember to obtain the signatures of department chairs and Deans affected by this proposal.)

4. Route the printed and signed Approvals Page and the complete electronic file (PDF) to the Academic Vice President’s secretary. Your proposal will then be routed through the Curriculum Committee (CC), the Academic Planning Council (APC), and if necessary, the President’s Council.

5. When the proposal has been reviewed and the signatures page has been signed off by all parties, the Academic Vice President’s secretary will send to you and all signatories a written confirmation.

This is your copy: Mark
BYU Hawai'i Curriculum Proposal

SECTION 1

Proposal Description (Balance Sheet)

Provide statement which describes the nature of this proposal, the before and after effects of this proposal, including the affected program outline, the credit totals for the program and the individual courses, as well as the prerequisites and courses from other departments which may be affected by this proposal.

New course proposals must have a course outline attached.

This statement should also discuss:

- Rationale for this change based upon evidence gathered within the department or school/college including annual assessment plans, self-study, department review, outcomes matrix, multi-year plan or other pertinent assessment documents.

- The ongoing significant curriculum or program changes which could develop in the next five years when this proposal is implemented.

- The specific assessment data or evidence that was used through the annual assessment plan or program review that supports this proposal.
BYU Hawai‘i Curriculum Proposal

SECTION 2

Catalog Updates (ONLY one course per sheet)

Note: New courses should be given course numbers that have not been used for three years. This rule also applies to the renumbering of courses.

Requested Effective Date (mm/dd/yy) or Semester: Fall 2009

NATURE OF THE CHANGE: Put an X before the appropriate selections below.

☐ New Course (attach course outline)  ☐ New Course Number (specify old number below)
☐ New Course Title  ☐ Credit Hours  ☐ Prerequisite
☐ New Course Description  ☐ Class Fees  ☑ Other - specify

DEPARTMENT: ELT

COURSE NUMBER: N/A

For a new course number only:

1. Old number:

2. Are the old and new courses equivalent for retakes and graduation requirements? Yes ☐ No ☐

CREDIT HOURS: (Lecture: + Lab: )

FULL COURSE TITLE:

ABBREVIATED TITLE (maximum of 16 characters):

COURSE DESCRIPTION (maximum of 25 words):

This is a proposal for the creation of a 17 credit hour Certificate in TESOL. No new courses required.

SEMESTER(S) OFFERED: ☐ Fall ☐ Winter ☐ Spring
☐ Summer ☐ First

YEARS OFFERED: ☐ Every Year ☐ Even Years

CLASS SIZE: ☐ Optimum ☐ Minimum ☐ Maximum

Effects on current and other majors and minors prerequisites and total credit hours:

There may be a slight increase in TESOL majors, and slight decrease in TESOL minors.

☐ IMPORTANT!!!

Please attach printouts of affected Online Catalog pages (www.byuh.edu/catalog) clearly indicating where changes described above should be made.
Proposal for a Certificate (minimum 17 credit hours) in TESOL

Rationale

It has been noted for some time that the minor in TESOL is not very popular. We believe this is due to two main factors. The first factor, of course, is the pressure to graduate in a timely manner. At BYU Hawaii, only about 20% of our graduates successfully fulfill a minor (subtracting those who minor in EIL). Secondly, many of our students are from Asia, and the word "minor" has little meaning in that region of the world, and therefore has little marketability. On the other hand, the term "certificate" has great marketability, and certificates abound in all fields of study and skill development. Indeed, we have had a number of requests for such a certificate from students on campus. Also, in our travels as faculty members to our target areas we have noticed a mushrooming in the number of undergraduate certificate programs (both good and bad) in TESOL throughout the region.

We would therefore like to recommend a 17-credit-hour Certificate in TESOL as a complement to the option of a minor. The courses which can be taken to obtain the Certificate come from a much more flexible list than the minor. We believe that this will be another major advantage of the certificate. No matter when a person begins the sequence of courses, it is possible to fulfill all requirements within one academic year.

We believe that this certificate will be a fine complement to several fields of study on this campus including Business, ICS, English, Information Systems, and Education. Moreover, on its own, it increases the ability of our graduates to find employment. Of particular interest perhaps, are those graduates who may be looking for part-time employment as the secondary breadwinner in the family. Pundits indicate that the business of teaching English as a second or foreign language should remain a leading growth industry for at least the next two or three decades.

Course requirements:

First of all, no new courses are being proposed.

The certificate would consist of 3 mandatory core courses (9 credit hours). These would include the two introductory courses: TESOL 240 and Linguistics 210. As with those who are intending on completing the minor or the major, a grade of C+ or better would be necessary before being eligible to take any upper division courses. The other core course is TESOL 377, which is an introduction to the methodology of teaching English as a second language.

The remaining 8 credit hours would be obtained by choosing courses from any of those listed below:

Linguistics 260 (3) - Phonology
Linguistics 321 (3) - Grammar
TESOL 302 (2) - Technology in language instruction
TESOL 375 (2) - Foreign language class observation
TESOL 425 (1) - Teaching vocabulary
TESOL 426 (1) - Teaching grammar
TESOL 427 (3) - Teaching listening and speaking

TESOL 428 (2) - Teaching reading
TESOL 429 (2) - Teaching writing
TESOL 399R (Variable; 3 credit hours maximum) Internship in TESOL

Students will obtain the certificate in TESOL with 17 or 18 credits, depending on which courses they choose to take.

**Possible future implications:**

Our current average class size is in the mid-20s. If this certificate offering is wildly successful, it is anticipated that several courses may require one additional section each. With the downsizing of the EIL program, and with Maureen Andrade's FTE replacement, we feel that this is well within our current teacher load capacity.
## Requirements for TESOL Certificate

**Name:** ________________________________  **ID#:** ________________________________  **Graduation Date:** ________________________________

### CORE (9 credits) Foundation

<table>
<thead>
<tr>
<th>Course #</th>
<th>Title</th>
<th>CR</th>
<th>Prerequisites</th>
<th>Offered</th>
<th>Semester or Term</th>
<th>Grade</th>
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<tbody>
<tr>
<td>TESOL 240</td>
<td>Introduction to TESOL</td>
<td>3</td>
<td></td>
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<td>FST/WI</td>
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<tr>
<td>LING 210</td>
<td>Introduction to Linguistics</td>
<td>3</td>
<td></td>
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<td>FST/WI</td>
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<tr>
<td>TESOL 377</td>
<td>TESOL Methods &amp; Materials</td>
<td>3</td>
<td>240 &amp; 210</td>
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<td>FA/WI/SP</td>
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### ELECTIVES (8 credits) Additional Depth

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<thead>
<tr>
<th>Course #</th>
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<th>Offered</th>
<th>Semester or Term</th>
<th>Grade</th>
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<tr>
<td>LING 260</td>
<td>Phonology</td>
<td>3</td>
<td>210</td>
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<td>FA</td>
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<tr>
<td>LING 321</td>
<td>Grammar</td>
<td>3</td>
<td>210 &amp; 377</td>
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<td>WI</td>
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<tr>
<td>TESOL 302</td>
<td>Technology in Language Instruction</td>
<td>2</td>
<td>240 &amp; 210</td>
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<td>FA/SP</td>
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<tr>
<td>TESOL 375</td>
<td>Foreign Language Class Observation</td>
<td>2</td>
<td>240 &amp; 210</td>
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<td>FA/SP</td>
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<tr>
<td>TESOL 425</td>
<td>Teaching Vocabulary</td>
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<td>377</td>
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<td>TESOL 426</td>
<td>Teaching Grammar</td>
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<td>FST</td>
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<tr>
<td>TESOL 427</td>
<td>Teaching Listening &amp; Speaking</td>
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<td>WI</td>
<td></td>
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<tr>
<td>TESOL 428</td>
<td>Teaching Reading</td>
<td>2</td>
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<td></td>
<td>FST</td>
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<tr>
<td>TESOL 429</td>
<td>Teaching Writing</td>
<td>2</td>
<td>377</td>
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<td>FA</td>
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<td>TESOL 399R</td>
<td>Internship in TESOL</td>
<td>1 to 3</td>
<td>Consent of Internship coordinator</td>
<td>Anytime</td>
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**Academic Advisor / date**  
**Program Chair / date**