## BYU Hawaii Curriculum Proposal Number 15-06

### Section 1 - Approvals

**Approvals**

Name of Proposal: Criminal Justice Certificate

Submitted by: Michael G. Murdock  Signature: [Signature Image]

Date: March 30, 2015

<table>
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<tr>
<th>Procedure</th>
<th>Recommendation/Signature</th>
<th>Date</th>
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<tbody>
<tr>
<td>Faculty Vote: For 3.3, Against 0, Abstain 0, Absent 0</td>
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<tr>
<td>1. Approved by Department</td>
<td>[Signature Image]</td>
<td>3-30-15</td>
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<td>Chair: Michael Murdock</td>
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<td>2. Approved by College</td>
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<td>Dean: Jim Lee</td>
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<td>3. Approved by General Education</td>
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<td>4. Approved by University Curriculum Committee</td>
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<td>UCC: Jennifer Lane</td>
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<td>5. Approved by Deans’ Council</td>
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<td>AVP: Max Checketts</td>
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<td>6. Approved by the President's Council (for new programs)</td>
<td>Signature: N/A</td>
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<td>Pres: Steven Wheelwright</td>
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Summary: The Political Science Department proposes the formation of a Criminal Justice Certificate. The certificate will employ courses already offered but will also add two more courses: CRMJ 301 Basic Criminal Justice, and CRMJ 371 Investigations and Criminology. We hope the certificate will become official and available to students as quickly as possible. The proposed Criminal Justice Certificate is outlined as follows:

I. Core (6):
   CRMJ 301 Basic Criminal Justice (3)
   CRMJ 371 Criminal Investigation and Criminology (3)

II. Electives (9): At least one class from each set

   Set A—Theory
   POSC 230 Governance and Public Law (3)
   POSC 358 Comparative Law (3)
   POSC 410 Constitution of the US (3)

   Set B—Skills
   POSC 335 Issues of Terrorism (3)
   PMGT 350 Crisis Management (3)
   PMGT 360 Disaster Management (3)

Abundant law and criminal justice-related opportunities await our students if we but capitalize. This certificate will allow holders to move into a variety of positions related to the courts and law enforcement at all levels of local, state and federal government.

Our interest in a Criminal Justice Certificate originated with concern about our Pacific Island students. About one third of Political Science majors come from the Pacific Islands, about 40 to 50 students in all. Eager to give them a useful and practical education we in the Political Science Department investigated the viability of basic legal training, prompting the formation of the Legal Studies Certificate. The Criminal Justice Certificate aims to attract students, especially Pacific Island students, eager to join the ranks of law enforcement in their own countries.

In February 2015 Earl Morris approached us in POSC and proposed a joint venture. By his account, President Wheelwright encouraged the formation of such a certificate as a way to give graduates practical skills which could help them land jobs in their home countries. President even sent Morris to BYU-Idaho to study the criminal justice program there and draw insights. In the fall of 2014 Morris set up a section through the Social Work department and managed to attract 22 students.

Because most of the related courses belong to Political Science, Brian Houghton, Troy Smith, and Michael Murdock met with Morris and made a recommendation to CBCG Dean Jim Lee and AVP Max Checketts, offering the Political Science Department as a home for Morris’ criminal justice classes. Further discussion revealed that a Criminal Justice Certificate would also strongly complement the Legal Studies Certificate and the Public Management Certificate.

Fear that new criminal justice courses would compete with extant POSC courses led us to conclude that the Criminal Justice courses be given their own designation—CRMJ. That way the courses cannot count as POSC elective credit and hence will not dilute POSC elective offerings.

Because the certificate will allow for some double dipping and because it only requires 15 credits at the most, we are confident the load on students will not be severe. Our major
requires only 40 credits. We actively encourage that students seek a certificate. In point of fact, Political Science majors have to get some sort of additional minor or certificate just to accumulate the requisite 120 hours needed to graduate. This certificate will give them another option. It requires no prerequisites and harbors no hidden costs. Given the particular interest generated by this certificate we hope to draw students from other majors into our courses. We also hope it will attract Pacific Island students and give them a solid career focus.

At present the Criminal Justice Certificate involves two core courses and three electives. The first core course CRMJ 301 Basic Criminal Justice has already been taught twice as Social Work 390. The second course CRMJ 371 Criminal Investigation and Criminology is entirely new. It is our hope to offer at least one of the two core courses each semester.

The electives—all six—are already on the books and are offered by the Political Science Department. Students can choose from six electives but must select at least one course from each of two sets.
Section 3 - Program Proposal

Upon approval, the information presented on this course proposal sheet will become binding on the department and the university. Any material changes require a new program proposal.

Effective Date: Immediately upon approval

College: College of Business, Computing, and Government

Abbreviation: CRMJ

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Major Requirements Sheet (MRS): The main document required for a program proposal is the MRS which is used by academic advisors, students, and others. It must be attached immediately following this page. It must clearly identify ALL requirements that must be met. Take special care to make sure the MRS is as clear and accurate as possible.

Core elements of the Major Requirements Sheet are binding as approved and cannot be changed without a new program proposal. The following elements are core.

The list of Requirements

For each requirement, the number of credits required (if applicable) and the specific courses by number (or number range) that can be applied to meet that requirement.

Take special care that “and” and “or” are clarified when complex alternatives are presented. If appropriate, simplify to meet the normal case and allow waivers and substitutions to be used to meet unusual cases.

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Immediately following this page, attach the revised Major Requirements Sheet and sample Major Academic Plan.

Following the MRS and MAP, attach PDF copies of the online catalog web pages that should change as a result of this proposal. Indicate the location of changes that should be made.
# Criminal Justice Certificate

**CTCRMJ.2015**  
15 credits

**Effective Date:** 08/2015

*No more than 6 credits of this certificate may overlap with credits used for another major or certificate.*

*No grade below C- will be accepted in fulfilling certificate requirements.*

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<tr>
<th>Course #</th>
<th>Title</th>
<th>Hr.</th>
<th>Prerequisites</th>
<th>Offered</th>
<th>Sem.</th>
<th>Grade</th>
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<tbody>
<tr>
<td>CRMJ 301</td>
<td>Basic Criminal Justice</td>
<td>3</td>
<td></td>
<td>F</td>
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<tr>
<td>CRMJ 371</td>
<td>Criminal Investigation and Criminology</td>
<td>3</td>
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**Electives**  
Complete 3, including at least 1 class from each set

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<thead>
<tr>
<th>Set A - Theory</th>
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<tr>
<td>POSC 230</td>
<td>Governance and Public Law</td>
<td>3</td>
<td></td>
<td>F,W</td>
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<tr>
<td>POSC 358</td>
<td>Comparative Law</td>
<td>3</td>
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<td>F</td>
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<tr>
<td>POSC 410</td>
<td>Constitution of the US</td>
<td>3</td>
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<tr>
<th>Set B - Skills</th>
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<tr>
<td>POSC 335</td>
<td>Issues of Terrorism</td>
<td>3</td>
<td></td>
<td>W</td>
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<tr>
<td>PMGT 350</td>
<td>Crisis Management</td>
<td>3</td>
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<tr>
<td>PMGT 360</td>
<td>Disaster Management</td>
<td>3</td>
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**Total Credits Mapped for Graduation:**

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The terms of this mRS will be honored by the Department and University within the next 8 years. If courses cease to be offered, options for substitution will be provided.
This MAP uses two classes from Set A Theory and one from Set B Skills for the 9 credits of electives.

Highlighted classes for Criminal Justice Certificate

Note: This is a sample MAP to help you make academic plans. It is required that you have an approved MAP on file with your academic advisor by 30 credits.
Criminal Justice (CRMJ)

301. Basic Criminal Justice (3) (F) Introduction to the fundamentals of criminal justice, including crime and its consequences, law enforcement systems, ethics, policing, sentencing, and police institutions.

371. Criminal Investigation and Criminology (3) (W) Explores the techniques, methods, science, and system by which criminal investigations are handled and presented to the courts.
Political Science

https://politicalscience.byuh.edu/

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SSC Building 145, (808) 675-3842, Fax (808) 675-3888

Susan Wesley, Academic Advisor, wesleys@byuh.edu
HGB 296, (808) 675-3596, Fax (808) 675-3467

Faculty

Professor


Associate Professor


Assistant Professor


Adjunct Faculty

- **Kajiyama, Jennifer** (2009) J.D. and MPA, Brigham Young University; B.A. 2002, Brigham Young University Hawaii.
- **Tsukuyama, John**

Emeritus Faculty

- **Robertson, Dale** (1977)
Admission to All Programs

All undergraduate degree programs in the Department of Political Science are open enrollment.

The Discipline

Political Science is the study of power and how human beings organize their public life. Political Science majors typically leave their undergraduate education prepared to enter graduate study, law school, business careers, and a host of other opportunities. Often times, political science majors serve their nations and the world through government service. They learn valued skills, such as qualitative and quantitative analysis, written and oral communication, and critical thinking and graduate prepared to work and serve in a rapidly changing world.

Politics embraces more than the immediate concerns of politicians or pollsters. It involves fundamental choices concerning life in our communities - whether local, national, or global. Politics also allows humans to build order and peace from chaos and conflict. Indeed, prosperity and fulfillment require a healthy political life - one that reflects our basic needs and interests, our highest aspirations, and balances the harsh requirements of power.

Political science involves a full range of inquiry, addressing questions such as: "Who gets what?" "What is a just political order?" and "Why is it so often abused?" The discipline utilizes methods ranging from statistical analysis to input historical comparison. To develop skills in these methods, political science students reflect on influential and time-tested texts while also exploring cutting-edge theories. Political science students also examine issues such as campaign finance reform and engage debates and the value of international organizations in the Pacific. Students also study events such as the fall of the Berlin Wall and phenomena such as the rise of global terrorism. Political science students also examine key ethical questions and can thus explain intelligently whether or not the Athenians were justified in condemning Socrates to death.

Since we are all significantly shaped by the assumptions and practices of the institutions we inhabit, political science helps us to understand not only our world but also ourselves. If we choose to ignore politics, it doesn't go away; we just lose the opportunity to influence our communities for the better.
Career Opportunities

The Political Science Department offers an undergraduate degree in political science for students preparing for graduate degrees in related fields, professional degrees (law or business), a wide range of public service occupations (local, state, federal, or Foreign offices), or countless posts in organizations seeking to influence public policy. The degree also serves the liberal arts students interested in an undergraduate major that focuses on challenging questions facing modern society.

Students may emphasize the subfields of American government, comparative government, international politics, political philosophy, and public policy.

Programs and Degrees

- B.A. Political Science
- Political Science Minor
- B.A. Social Science Education
- Pre-law Advisement
- Public Management Minor
- Emergency Management Certificate
- International Development Certificate

Program Outcomes

Upon completing a major in Political Science, students will:

1. Write an effective research paper using professional formats;
2. Write an effective persuasive/analytical essay/report;
3. Demonstrate competence using logical/analytical skills;
4. Demonstrate an understanding of political philosophy/theory;
5. Demonstrate the critical reading skills needed to engage professional journals/monographs;
6. Demonstrate content mastery in Int Relations, Law, US Government, Asia/Pacific, or Public Management;
7. Conduct an effective oral presentation;
8. Complete a meaningful internship or capstone paper.

Related Course Listings
Major and Minor Requirements

The Political Science Program prepares students to understand, analyze, and influence public policy in venues from local to international.

Students may emphasize the subfields of American government, comparative government, international politics, political philosophy, and public policy. The internship experience is an integral part of the Political Science program. An internship may be scheduled after the Junior year when sufficient class work has been completed that will provide the student with information and maturity to substantially contribute to the office assigned. The student will register for POSC 498 (3 credits) and work 180 hours. It is the student's responsibility to set up an internship with the assistance of the program director.

Occasionally students will want to extend the internship experience or seek additional experience elsewhere. Those students must keep in mind the following: 1) Only three credits of internship credit may count for Political Science credit. Any other credits will count towards graduation but not as POSC credit, 2) Only three credits will be graded. The rest must be pass/no pass, 3) No internship credit will be given beyond the 180 hours required for graduation.

The department offers the Bachelor of Arts degree in Political Science and Social Science Education. A minor is offered in Political Science. The department does not count "D" credit toward completion of any major or minor.

B.A. Political Science (40 hours)-effective March 2013

Courses for Admission to the Major (19 hours)

- POSC 101 Introduction to Politics (3)
- POSC 110 US Political System (3) OR POSC 150 Comparative Government and Politics (3) OR POSC 170 International Relations
- POSC 200 Political Inquiry (4)
- POSC 202 History of Political Philosophy (3)
- POSC 204 Quantitative Political Research (3)
- POSC 230 Governance & Public Law (3)

Advanced Content (15 hours, 12 hours must be 300 level or higher) Choose one of the following:

- POSC 322 Oceanic Governments (3)
- POSC 325R Pacific National Politics (3)
- POSC 340 Asian Governments (3)
- POSC 342 International Relations of Asia (3)

Electives (Choose four from the following):

- POSC 310 Congress and the Presidency (3)
- POSC 314 State & Local Governments (3)
- POSC 318 Federalism & Intergovernmental Relations (3)
- POSC 330 Intro. to Public Administration (3)
- POSC 331 Public Policy (3)
- POSC 332 Public Personnel Management (3)
- POSC 335 Terrorism (3)
- POSC 338 Poverty and Civil Conflict (3)
- POSC 352 Ethics and the Legal Environment (3)
- POSC 354 Legal Research and Writing (3)
- POSC 356 International Legal Drafting & Transactions (3)
- POSC 358 Comparative Law (3)
- POSC 362 International Political Economy and Development (3)
- POSC 364 Conflict Bargaining and Management (3)
- POSC 390R Special Topics in Political Science (3)
- POSC 420 Complexity and Public Policy (3)
- POSC 480 Political Future Studies (3)

In addition, electives may include two of any of the following:

- ECON 350 Economic Development (3)
- HIST 423 Modern Nationalism & Globalization (3)
- PMGT 300 Public Policy (3)
- PMGT 350 Crisis Management (3)
- PMGT 360 Disaster Management (3)

It is strongly recommended that all Political Science majors take a minor in a technical field such as accounting, conflict resolution, economics, computer science (with emphasis in database management or web design) or public management.
CAPSTONE & INTERNSHIP (6 hours):

- POSC 410 The Constitution of the United States (3) OR POSC 420 Complexity and Public Policy (3) OR POSC 460R Pacific Regionalism (3) OR POSC 470 International Relations Theory (3) OR PMGT 499 Public Management (3)
- POSC 498R Internship OR POSC 499 Research & Writing

Political Science Minor (15 hours)

Students may earn a political science minor by completing 15 hours from the political science offerings including at least two upper-division (300- and 400-level) classes. Other courses are to be selected in consultation with a member of the political science faculty.

B.A. Social Science Education (74 Hours)

See Secondary Education » Learn more.

Pre-law Advisement

There is no one special academic program undergraduate students should take to prepare them for admission to a law school. Most law schools prefer students who have developed good writing and other communication skills and who have a solid general education background. Courses in the social sciences are a good preparation for training in the law, and many lawyers find training in accounting and English to be a very useful adjunct to their legal training.

For specific information regarding particular law schools and law school admission tests and requirements, students may consult the Department of Political Science.

Public Management Minor (18 hours)

Public management is concerned with how to manage government or non-profit organizations. A public management minor combines the management skills from business and the understanding of government from political science, and should provide students with added skills and knowledge to help them acquire meaningful employment within the public sector. A minor in public management includes a total of 18 semester hours, with no more than 6 used in the student's major. Courses are to be taken from the following:
Core Requirements (9 hours)

- POSC 330 Introduction to Public Administration (3)
- PMGT 300 Public Policy (3)
- PMGT 499 Public Management (3)

3 Electives (9 Hours)—Select One from Each Group:

Group 1 (3 hours)

- ECON 200 Principles of Microeconomics (3)
- ECON 201 Principles of Macroeconomics (3)
- MATH 221 Principles of Statistics I (3)
- PSYC 205 Applied Social Statistics (3)

Group 2 (3 hours)

- POSC 332 Public Personnel Management (3)
- BUSM 310 Leadership Principles (Business Majors) (3)
- PMGT 350 Crisis Management (3)
- PMGT 360 Disaster Management (3)

Group 3 (3 hours)

- POSC 314 State and Local Government (3)
- POSC 150 Comparative Government and Politics (3)
- POSC 170 International Relations (3)
- POSC 475 Political Futures Studies (3)
- POSC 460R Pacific Regionalism (3)
- HIST 423 Modern Nationalism and Globalization (3)
- *Or other course with Public Management Program approval.

Emergency Management Certificate (15 hours)

Emergency management is concerned with how to prevent or reduce losses that occur due to hazards, disasters (natural or man-made), and emergencies. An emergency management certificate provides leadership and decision making skills to be used in times of emergencies, and should provide students with added skills and knowledge to help them acquire meaningful employment within the emergency management sector. A
Certificate in emergency management includes a total of 15 semester hours, with no more than 6 used in a student's major. Courses are to be taken from the following:

**Core Requirements (6 hours)**

- PMGT 360 Disaster Management (3)
- EMGT 490 Emergency Management Professional Development (3)

**3 Electives (9 Hours):**

- PMGT 300/POSC 331 Public Policy (3)
- POSC 335 Issues of Terrorism (3)
- PMGT 350 Crisis Management (3)
- PMGT 499 Public Management (3)

**International Development Certificate (15 hours)**

This certificate introduces and explores the economic and political foundations of international development and the growing world of international organizations (IOs), inter-government organizations (IGOs) and non-government organizations (NGOs). The certificate equips students with practical skills and knowledge to allow them to secure employment with development-related institutions and organizations. The certificate requires 15 hours of course work and an internship. Double dipping is allowed. Courses should be selected from the following:

**Core Requirements (9 hours)**

- POSC 362 International and Political Economy and Development (3)
- POSC 366 Politics and Economics of the Developing World (3)
- POSC 204 Quantitative Political Research (3)
  - or MATH 221 Principles of Stats I (3)
  - or PSYCH 205 Applied Social Statistics (3)

**2 Electives (6 Hours):**

- POSC 338 Civil Conflict (3)
- POSC 364 Conflict Bargaining and Management (3)
- POSC 460R Pacific Regionalism (3)
- POSC 470 International Relations Theory (3)
- PMGT 330 Public Policy (3)
- PMGT 350 Crisis Management (3)
- PMGT 360 Disaster Management (3)
- PMGT 499 Public Management (3)
- ECON 200 Microeconomics (3)
- ECON 201 Macroeconomics (3)
• ANTH 447 Applied and Development Anthropology (3)

Legal Studies Certificate (15 hours)

The Legal Studies Certificate equips students with the basic training and skills needed to engage entry-level legal positions. It introduces legal practice in international settings, international legal issues, and international legal organizations. It also strongly emphasizes skills such as legal analysis, legal research, writing within a legal context, and document preparation and submission in a legal setting. Holders of the certificate may also learn the differences between civil, common, and Sharia law as expressed throughout Asia, the Pacific, North America, and Europe. The certificate requires 15 hours of course work. Double dipping is allowed but no more than six credits may be used toward a student’s major. Courses should be selected from the following:

Core Requirements (6 hours)

• POSC 354 Legal Research and Writing (3)
• POSC 356 International Legal Drafting & Transactions (3)

3 Electives (9 Hours):

• POSC 230 Governance and Public Law (3)
• POSC 352 Ethics and Legal Environment (3)
• POSC 358 Comparative Law (3)
• POSC 410 Constitution of the US (3)

Criminal Justice Certificate (15 hours)

The Criminal Justice Certificate offers students a basic introduction to the field while also granting students practical knowledge related to careers in criminal justice. Holders of the certificate will learn about the basic components of US and international criminal justice systems. They will also understand the foundations of a successful criminal investigation and the features of criminology. The certificate requires 15 hours of course work. Double dipping is allowed but no more than six credits may be used toward a student’s major.

Core Requirements (6 hours)

• CRMJ 301 Basic Criminal Justice (3)
• CRMJ 371 Criminal Investigation and Criminology (3)

3 Electives (9 Hours): At least one class from each set
Set A—Theory

- POSC 230 Governance and Public Law (3)
- POSC 358 Comparative Law (3)
- POSC 410 Constitution of the US (3)

Set B—Skills

- POSC 335 Issues of Terrorism (3)
- PMGT 350 Crisis Management (3)
- PMGT 360 Disaster Management (3)
Section 4 - Course Proposal (core)

Upon approval, the information presented on this course proposal sheet will become binding on the department and the university. Any material changes require a new course proposal.

Effective Date: Immediately upon approval
College: College of Business, Computing, and Government
Course Prefix: CRMJ
Course Number: 301

NEW COURSE.

Full Title: Basic Criminal Justice
Short Title (for Transcript, 30-char max): Basic Criminal Justice
Catalog Entry (50-word recommended maximum): Introduction to the fundamentals of criminal justice, including crime and its consequences, law enforcement systems, ethics, policing, sentencing, and police institutions.
Prerequisites: none
Credit Hours: 3
Frequency: Fall and Summer semester
Grading Method: A-B-C
Course Fees: none

Learning Objectives: Each student who passes this course will be able to do the following:
1. Understand the goals of the criminal justice system
2. Recognize the different responsibilities of local, state and federal criminal justice agencies
3. Understand crime and the rule of saw
4. Understand the history, structure, and institutions of American law enforcement
5. Understand the ethics of criminal justice
6. Understand policing roles, styles, and functions
7. Understand sentencing, appeals and the death penalty
8. Understand the professional opportunities available in the criminal justice field

Assessment Methods:
Students will be assessed using written assignments, worksheets, case brief assignments, class reports, and a final exam

Immediatelly following this page, attach a sample syllabus if needed.

Following this page, attach PDF copies of the online catalog web pages that should change as a result of this proposal. Indicate the location of changes that should be made.
BRIGHAM YOUNG UNIVERSITY HAWAII
CRMJ 301 - BASIC CRIMINAL JUSTICE

WINTER SEMESTER 2015
MPC 115, 1:50 pm Tuesday and Thursday
Faculty: Earl R. Morris, Director of Security
Contact information: Office 808-675-3501  Cell: 808-778-9795
Email: earl.morris@byuh.edu

Mission Statement: The Brigham Young University Hawaii Criminal Justice course supports the overall mission of the University and the Church of Jesus Christ of Latter Day saints by preparing culturally competent, effective and ethical professionals committed to providing services to all individuals with whom they work. The course will assist interested students to obtain gainful employment that is in harmony with the values promulgated by the LDS Church and the University.

Course Description: SW 390, Introduction to all facets of criminal Justice to include, law enforcement and security in a democratic society, US Corrections, Juvenile Justice, crime in America, worldwide Terrorism and forensics. Students who take this course will be exposed to most of the federal, State and Local criminal justice agencies and obtain an understanding of the opportunities available to them.

Course Objectives: By the end of the course, the student will be able to:
1-Apply critical thinking within the context of Criminal Justice
2-Understand the goals of the criminal justice system
3-Recognize the different responsibilities of Local, State and Federal Criminal Justice Agencies
4-Understand Crime and consequences
5-Understand the Rule of Law
6-Understand the history and structure of American law enforcement
7-Understand the issues and ethics of criminal justice
8- Understand Policing Roles; styles and functions
9-Understand the Administration of Justice
10-Understand Sentencing, appeals and the death penalty
11-Understand the different Institutions within corrections.
12-Understand the complexities of the Juvenile justice system
13-Understand the professional opportunities available in the Criminal Justice Field

Instructional Methods: The course will consist of lecture, small group discussions, guest lecturers, audio video presentations, case study, and practical exercises. Students will be expected to participate in discussions, exercises and will be assigned some homework.

Special Needs: BYU-Hawaii is committed to providing a working and learning atmosphere, which reasonable accommodates qualified persons with disabilities. If you have any disability that may impair your ability to complete this course successfully, please contact myself or the special needs student coordinator, Leilani Auna at 298-3513. If you need assistance or if you feel you have been discriminated
against on the basis of disability, you may seek resolution through established grievance policy and procedures or you may contact Human Resources at 780-8875.

**Attendance Policy:** Because Class attendance is a pre-requisite for participation, missing class will affect class participation points and credit for in-class activities. There will be no make-up work for missed activities. Prior approval for missing class must be obtained the day before the class session, unless it is an emergency.

**Important Procedural Information:**

1. **Completion of assignments:** Assignments are to be turned in on time. In fairness to students who do complete assignments on time, those who turn them in late will have significant points deducted unless a legitimate reason for the tardiness has been discussed with the instructor prior to the due date.

2. **Written assignments:** All written assignments are to be completed using APA format. All written assignments must be typed, double spaced, with careful proofreading. Grammar, punctuation, syntax, spelling will be taken into account in grading.

3. **Plagiarism:** will not be tolerated (i.e., neglecting proper documentation use of other peoples material as one’s own) BYUH policy for academic integrity will be strictly enforced.

**Professionalism:** It is crucial that the students in the criminal justice course maintain a high level of professionalism. This course will evoke an emotional response depending on the material covered. Please use the classroom to discuss your emotions as we can learn and grow together. When you come to class be mindful of your appearance and behavior. Always ensure that your behavior does not detract from the important concepts that we will be covering. Please refrain for communicating with others via text during the class period. You are welcome to bring an iPad or lap top to class for note taking only. If you have a question, ask it. The only dumb question is the one not asked.

**Course assignments and grading criteria:** Evaluation is on a point accrual basis. Points are accrued through attendance, participation, assignments and testing. There will be a Midterm exam and a final exam. All points are totaled for the final grade

- A= 90-100%
- B=80-90%
- C=70-80%
- D=60-70%

**Course Calendar:**

**Week one:**
- **Chapter one:** Crime and Justice in the United States

**Week two:**
- **Chapter two:** Crime and its consequences

**Week Three:**
- **Chapter three:** Explaining crime

**Week four:**
- **Chapter four:** The rule of law
Week five:
Chapter five: History and structure of History American Law Enforcement
Week six:
Chapter six: Policing roles, styles and functions
Midterm exam
Week eight: Introduction to Criminal justice agencies
FBI and ICE
Week nine:
Honolulu Police Department and CIA
Week ten:
Chapter seven and eight: Policing America and the Administration of Justice
Week twelve:
Adult Probation and Parole and courts
Week thirteen:
Chapters ten, eleven and twelve: Corrections, Prison Life and community corrections
Week fourteen:
Practical exercises
Week fifteen: Final Exam
Each week we will determine the topics to be covered based on the text book and the availability of guest instructors from different local, state and federal agencies as well as course practical exercises. Students will be given sufficient notice of any assignments due.

Sexual Harassment and Misconduct

Sexual Harassment is unwelcome speech or conduct of a sexual nature and includes unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal or physical conduct. Conduct is unwelcome if the individual toward whom it is directed did not request or invite it and regarded the conduct as undesirable or offensive.

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Debbie Hippolite Wright
Title IX coordinator
Vice President of Student Development\ Life
Lorenzo Snow Administration Building
55-220 Kulanui Street
Laie, Hawaii 96762
Office Phone: 808-675-4818
E-mail Debbie.hippolite.wright@byuh.edu

Services for students with special needs: If you have a disability and need accommodations, you may wish to self-identify by contacting:
Services for students with special needs
McKay 181
Phone: 808-675-3518
Email: aunal@byuh.edu
** The coordinator is: Leilani Auna

**Examinations:** All exams will be taken in the classroom with the other students. There are no early examinations and examinations that are taken after the scheduled date must be coordinated with the Instructor. Please insure that schedules are coordinated with the exam dates in mind. Examinations will cover the readings and lectures in class. All definitions and terminology will be provided on separate study sheets for individual review. Case studies will be provided from which material will be extracted for examinations. There will be a midterm and final exam. The final grade will comprise of 80 percent of the exam score, with participation, attendance and weekly case study papers comprising the other 20 percent of the final grade.

**Academic Dishonesty:** Academic dishonesty of any kind will not be tolerated. You are advised to obtain a copy of the HONOR CODE and refer in particular to passages on academic dishonesty and disciplinary measures.
Section 4 - Course Proposal (core)

Upon approval, the information presented on this course proposal sheet will become binding on the department and the university. Any material changes require a new course proposal.

Effective Date: Immediately upon approval

College: College of Business, Computing, and Government

Course Prefix: CRMJ

Course Number: 371

NEW COURSE.

Full Title: Criminal Investigation and Criminology

Short Title (for Transcript, 30-char max): Crimnl Investgtn & Criminology

Catalog Entry (50-word recommended maximum): Explores the techniques, methods, science, and system by which criminal investigations are handled and presented to the courts.

Prerequisites: none

Credit Hours: 3

Frequency: Winter semester

Grading Method: A-B-C

Course Fees: none

Learning Objectives: Each student who passes this course will be able to do the following:

1. Understand the goals of the criminal investigation process
2. Recognize the different methods of collecting evidence
3. Understand criminal behavior and rule of law
4. Learn to collect evidence from a crime scene
5. Understand how to establish a case file and write a case report
6. Learn to gather information, interview, and interrogate
7. Understand the court presentation of evidence
8. Understand the professional opportunities available in the Criminal Investigations Field

Assessment Methods:

Students will be assessed using written assignments, worksheets, case brief assignments, class reports, and a final exam

Immediately following this page, attach a sample syllabus if needed.

Following this page, attach PDF copies of the online catalog web pages that should change as a result of this proposal. Indicate the location of changes that should be made.
FALL SEMESTER 2015
HGB 115
9:30 AM Tuesday and Thursday

Faculty: Earl R. Morris, Director of Security
Contact information: Office 808-675-3501  Cell: 808-778-9795
Email: earl.morris@byuh.edu
Text: CRIMINAL INVESTIGATIONS AND CRIMINOLOGY
Charles Swanson and Robert Taylor (Recommended but not required)

Mission Statement: The Brigham Young University Hawaii Criminal Justice course supports the overall mission of the University and the Church of Jesus Christ of Latter Day saints by preparing culturally competent, effective and ethical professionals committed to providing services to all individuals with whom they work. The course will assist interested students to obtain gainful employment that is in harmony with the values promulgated by the LDS Church and the University.

Course Description: Criminal Investigations, Criminal law and Criminology will expose the students to a detailed look at criminal law, the cause of crime and various forms of investigation. This will include; a review of criminal law in a democratic society, interviewing techniques, interrogations, forensics, collection of evidence and crime scene investigation. Students will be taught how to establish a case file, write reports and prepare for a court presentation. Additionally students will be taught how to establish a criminal profile, search social media, and understand the causes for criminal behavior.

Course Objectives: By the end of the course, the student will be able to:
1-Apply critical thinking within the context of a criminal investigation
2-Understand the goals of the criminal investigation process
3-Recognize the different methods of collecting evidence
4-Understand the causes for criminal behavior
5-Understand the Rule of Law
6-Have the ability to collect evidence from a crime scene
7-Understand how to establish a case file
8- know the resources available to collect information; social media, employment, associations, patterns of behavior.
9-Understand the court presentation of evidence
10-Have the ability to conduct an interview and interrogation
11-Have the ability to utilize other Agencies to collaborate evidence
12-Be able to write a comprehensive case report.
13-Understand the professional opportunities available in the Criminal Investigations and criminology Fields
14-Have a sound understanding of criminal law and its applicability’s to specific crimes
15-Understand the forensic application of computers
16-Understand the resources available dependent on the nature of the crime.
**Instructional Methods:** The course will consist of lecture, small group discussions, guest lecturers, audio video presentations, case study, and practical exercises. Students will be expected to participate in discussions, exercises and will be assigned some homework.

**Special Needs:** BYU-Hawaii is committed to providing a working and learning atmosphere, which reasonable accommodates qualified persons with disabilities. If you have any disability that may impair your ability to complete this course successfully, please contact myself or the special needs student coordinator, Leilani Auna at 298-3513. If you need assistance or if you feel you have been discriminated against on the basis of disability, you may seek resolution through established grievance policy and procedures or you may contact Human Resources at 780-8875.

**Attendance Policy:** Because Class attendance is a pre-requisite for participation, missing class will affect class participation points and credit for in-class activities. There will be no make-up work for missed activities. Prior approval for missing class must be obtained the day before the class session, unless it is an emergency.

**Important Procedural Information:**
1. Completion of assignments: Assignments are to be turned in on time. In fairness to students who do complete assignments on time, those who turn them in late will have significant points deducted unless a legitimate reason for the tardiness has been discussed with the instructor prior to the due date.
2. Written assignments: All written assignments are to be completed using APA format. All written assignments must be typed, double spaced, with careful proofreading. Grammar, punctuation, syntax, spelling will be taken into account in grading.
3. Plagiarism: will not be tolerated (i.e., neglecting proper documentation use of other peoples material as one’s own) BYUH policy for academic integrity will be strictly enforced.

**Professionalism:** It is crucial that the students in the criminal justice course maintain a high level of professionalism. This course will evoke an emotional response depending on the material covered. Please use the classroom to discuss your emotions as we can learn and grow together. When you come to class be mindful of your appearance and behavior. Always insure that your behavior does not detract from the important concepts that we will be covering. Please refrain for communicating with others via text during the class period. You are welcome to bring an iPad or lap top to class for note taking only. If you have a question, ask it. The only dumb question is the one not asked.

**Course assignments and grading criteria:** Evaluation is on a point accrual basis. Points are accrued through attendance, participation, assignments and testing. There will be a Midterm exam and a final exam. All points are totaled for the final grade

A= 90-100%
B=80-90%
C=70-80%
D=60-70%
Course Calendar: Course calendar to be determined based on the Book and instructors prerogative once the course has been approved.

Week one: Sociology of law;
   The evolution of law, the nature of law and a normative legal system
   Reading: Hand out on Damon Thibodeaux sept 28, 2012 : release of a death row inmate

Week two: General Functions of Law;
   Substantive law and procedural law, civil law and criminal law, statutory law and common law.
   Reading Assignment: Operation Fast and Furious September 19, 2012

Week Three: Classification of crimes
   Crimes of social harm, Felonies and Misdemeanors, infamous and noninfamous crimes, crimes of moral turpitude, common law crimes and statutory crimes, major crimes and petty offenses
   Reading Assignment: Sandy Hook elementary mass killings; December 14, 2012

Week four: Police interrogation;
   Constitutional protections/ the difference between interviews and interrogations. Methodology. Practical exercises
   Reading assignment: James Holmes Aurora Colorado shootings July 20, 2012

Week five: Criminal Investigation
   Crime scene investigation, preservation and collection of evidence, preservation of the scene
   Reading assignment:

Week six: Criminal investigation
   Gathering statements, identifying witnesses and suspects, traffic versus criminal crime scenes, report writing, seizing contraband, when to arrest.
   Reading assignment:

Midterm exam

Week eight: Crime Scene investigation practical
   Investigate two separate crime scenes to include; collection and preservation of evidence, collect statements, interview witnesses and suspects, write preliminary reports, cooperate with different agencies, and provide a critique prior to the second crime scene investigation.

Week nine: Field trip to HPD forensic laboratory and the crime scene investigation unit in Honolulu.
   **FBI interview and interrogation and cybercrime unit will provide a roundtable discussion of the non-field trip class session.

Week ten: Cybercrime and forensics
   Constitutional guidelines, forensic application to computers, social media as an investigative resource and serological forensic presentation.
   Reading assignment: “Cyber Crime” A Law enforcement Officers guide to Cyber investigation

Week eleven: Criminology
   Introduction to criminological theory, Classical and neoclassical approaches to explaining crime.
   Reading assignment: The Jukes: a study in crime, pauperism, disease and heredity (ney York Putnum, 1877

Week twelve: Criminology
   Positivist theories, Biological, Psychological, sociological,
   Reading assignment: Jeffery Dahmer “An Evil Psychopath”
Week thirteen: Theories
  Labeling, Conflict, Radical, Peacemaking, Feminist theory, Postmodernism
Reading assignment: “The mask of sanity” September 1985

Week fourteen: Criminal Psychologist and sociologist presentations
  Guest presentations and final review of the second half of the semester.

Week fifteen: Final Exam
  Sexual Harassment and Misconduct

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Appendix to 15-06

EZ Curriculum Change Form: Names, Numbers, Descriptions, Prerequisites, Active/Inactive, Course Fees

Upon approval, the information presented on this course proposal sheet will become binding on the department and the university. Any material changes require a new course proposal.

Effective Date: “immediately upon approval”
College: BCG
Course Prefix: CRMJ
Course Number: 301

NEW COURSE/Changed Course Number: Was taught as SOCW 390R Special Topics
Full Title: Introduction to Criminal Justice
Short Title (for Transcript, 30-char max): Intro to Criminal Justice
Catalog Entry (50-word recommended maximum): Introduction to the fundamentals of criminal justice, including crime and its consequences, law enforcement systems, ethics, policing, sentencing, and police institutions.
Prerequisites: none
Credit Hours: 3
Frequency: F
Grading Method: A-B-C.

Jennifer Lane, Associate Academic VP for Curriculum
Date