**Section 1 - Approvals**

**Name of Proposal:** Student Development 100

**Submitted by:** Jared Marcum  
**Date:** Jan. 20, 2014

<table>
<thead>
<tr>
<th>Procedure</th>
<th>Recommendation/Signature</th>
<th>Date</th>
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<td>Faculty Vote: For 2, Against 0</td>
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<td>1. Approved by Department [separate block for each dept]</td>
<td>Signature: Chair: Jared Marcum</td>
<td>1/21/14</td>
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<td>2. Approved by College [separate block for each college]</td>
<td>Signature: Dean: Michael Aldrich</td>
<td>2/26/14</td>
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<td>3. Approved by University Curriculum Committee</td>
<td>Signature: UCC: Jennifer Lane</td>
<td>2/10/14</td>
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Section 2 – Overview (Support)

Summary: Due to curriculum misalignment of the online version of Student Development 101 with the face-to-face version of Student Development 101, we propose creating a Student Development 100 course for distance students. This new course would be a one-credit course.

Making this change will help students who come to campus and need to take Student Development 101. It will not show up as a repeat on their transcript. Currently the online version of the course is offered as two credits and is used as an orientation-type course. However, requiring a two-credit course in addition to one or two EIL courses for distant students is often difficult and overly expensive. In reality, some of the content in the current course could be cut and still orient the students effectively.
Upon approval, the information presented on this course proposal sheet will become binding on the department and the university. Any material changes require a new course proposal.

**Effective Date:** Summer 2014 Semester  
**College:** Online Learning  
**Course Prefix:** STDEV  
**Course Number:** 100

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**NEW COURSE.** STDEV 100  
**Full Title:** Student Development  
**Short Title (for Transcript, 30-char max):** Student Development  
**Catalog Entry (50-word recommended maximum):** For Distant Students only. This course will help student orient to the academic and honor code standards of BYU-Hawaii, prepare international students to deal with culture shock issues, and help students develop good online learning strategies.  
**Credit Hours:** 1  
**Frequency:** All Semesters  
**Grading Method:** P/NP  
**Learning Objectives:** Each student who passes this course will be able to do the following:  
- Identify effective online student practices and summarize those practices  
- Recognize aspects of culture differences and summarize ways to successfully address cultural differences  
- Explain the BYU-Hawaii Honor Code  
- Navigate the learning management system effectively  

**Assessment Methods:** The objectives that focus on recognition and identification will be assessed through online automated quizzes consisting of multiple choice questions and fill-in-the blank. Objectives that require the students to explain or summarize will be done through either video explanation submissions or text-essays quizzes.
STUDENT DEVELOPMENT 100 Syllabus (DRAFT)

COURSE DESCRIPTION

Student Development 100 is a one-credit introductory course for all distant learning students at BYU-Hawaii and is designed to help students from a variety of nationalities orient to BYU-Hawaii online courses and develop good online learning skills. All distant students will be enrolled in this course during their first semester.

STUDENT LEARNING OUTCOMES

Each student who passes this course will be able to do the following:

- Identify effective online student practices and summarize those practices, specifically with setting goals, self-directed learning, reading strategies, & research strategies
- Recognize aspects of culture differences and summarize ways to successfully address cultural differences
- Explain the BYU-Hawaii Honor Code
- Navigate the learning management system effectively

COURSE REQUIREMENTS

Students should be prepared to interact with other students through video and text submissions. You will need access to a computer with high-speed Internet, webcam, and microphone. Students will demonstrate what they learn through quizzes and assignment submissions. Each week you will be expected to

ASSIGNMENTS

WEEK ONE:

- How to Use Canvas
  - Tutorials & Quizzes
- BYUH Mission & History
  - Refining Genuine Gold
    - YouTube Video
    - Discussion

WEEK TWO:

- University Expectations
  - Speaking, reading, & writing English
  - Understanding Academics in U.S.
- Plagiarism
  - The Academic Transcript, drops, withdrawals, and what do grades mean
    - BYU Honor Code
- Addressing Cultural Differences: Building Relationships With Students of Other Cultures
  - Culture Shock Video
  - Hofstede Brief Summary: Identifying cultural differences
  - Video: Successfully dealing with cultural diversity: Student Experiences
  - Discussion: How to Build Relationships With Other Online Students

WEEK THREE:

- Setting Goals
  - Setting Goals vs. SMART GOALS
    - Videos & Discussion
    - Students set long-term and short-term academic goals

WEEK FOUR:

- Being a Self-directed learner
  - External vs. Internal Motivation
    - Discussion
    - Motivation Worksheet

WEEK FIVE:

- Reading Strategies
  - SQR3
  - Improving vocabulary
  - Speed Reading Test
    - Set short-term and long-term reading goals

WEEK SIX:

- Effective Online Research Strategies & Judging Reliability of Online Information
  - Filtering information on the web: Using scrutiny
  - Online Library Research Materials
    - Tutorials & Strategies
  - Research Assignment

POLICIES

Grading Policy: This is a pass/fail course. In order to pass the course, students must score, on average, 70% or better on course assignments.
Late Assignments: All late assignments will be docked 20%.

Extra Credit: Extra Credit is given only for the course evaluation.

Respectful Learning Community: Students are expected to treat each other with respect and in a positive manner.

BYU-Hawaii Honor Code: Students are expected to live by the BYU-Hawaii honor code. All video submissions must be done in BYU-Hawaii dress & grooming standards and all course work must be in accordance with the academic honesty policy.

PREVENTING SEXUAL HARASSMENT

Title IX of the U. S. education amendments of 1972 prohibits sex discrimination against any participant in an educational program or activity that receives federal funds, including Federal loans and grants. Title IX also covers student-to-student sexual harassment. If you encounter unlawful sexual harassment or gender-based discrimination, please contact the Human Resource Service at 780-8875 (24 hours).

STUDENT(S) WITH DISABILITIES

Brigham Young University Hawai‘i is committed to providing a working and learning atmosphere, which reasonably accommodates qualified person with disabilities. If you have any disability that may impair your ability to complete this course successfully, please contact the Students with Special Needs Counselor, Leilani Auna, at 808-293-3999 or 808-293-3518. Reasonable academic accommodations are reviewed for all students who have qualified documented disabilities. If you need assistance or if you feel you have been unlawfully discriminated against on the basis of disability, you may seek resolution through established grievance policy and procedures. You should contact the BYUH Human Resource Services at 808-780-8875 (24 hours).

Note: The contents of this syllabus are subject to change in the interest of fairness, or in order to accommodate for unforeseen circumstances.